

**BUSSELTON SENIOR CITIZENS' CENTRE  
FACILITY HIRE APPLICATION FORM  
16 PEEL TERRACE, BUSSELTON. PH: 9752 2232 FAX: 9751 2223**

Applicant (Club/Group): \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone \_\_\_\_\_

Mobile: \_\_\_\_\_

**DETAILS OF HIRE: Description of activity:** \_\_\_\_\_

Eg: dance, quiz night, workshop, forum, dance classes, etc

**Component required (please circle)**

- |                       |                    |                              |                |
|-----------------------|--------------------|------------------------------|----------------|
| <b>Harcourts Hall</b> | <b>Lesser Hall</b> | <b>Small Meeting Room</b>    | <b>Library</b> |
| <b>Kitchen</b>        | <b>Dining Room</b> | <b>Dining Room Partition</b> |                |

**Special Instructions:** \_\_\_\_\_

**Type of Hire:** Community/Non Profit Community Food & Drink Commercial Use Crockery/Cutlery

**DATE REQUIRED:** \_\_\_\_\_

**Hire From:** \_\_\_\_\_ **To:** \_\_\_\_\_

<b>TIMES REQUIRED:</b> (Exact times required)	<b>Total Hours</b>	<b>Rate/Hour</b>	<b>Rate/Hour</b>	<b>\$ Amount</b>
			<b>Kitch/Equip</b>	

**INSTRUCTIONS:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Cleaning Fee / Self Cleaning? \_\_\_\_\_ \$ \_\_\_\_\_

**PAYMENT DETAILS:**

<b>Hall Hire</b>	\$ _____
<b>Cleaning Bond</b>	\$ _____
<b>Bond</b>	\$ _____
<b><u>TOTAL</u></b>	<b>\$ _____</b>

**Payment in FULL on collection of KEY – 1 WEEK BEFORE FUNCTION**

*Invoice Prepared* Yes No *Entered Onto Calender* Yes No

It is the expressed condition of this contract of hire that the Busselton Senior Citizens' Centre Inc shall not accept liability whatsoever for damaged caused or found to be caused to person or property as a result of the negligent acts or omissions of the hirer, the hirers guests or invitees or persons under the control of the hirer.

I have received, read and understood the conditions of this hire and agree to abide by these and any other regulations, By-law or act relevant to my hire of this facility.

**Signed:** ..... **Date:**.....